

COURT SERVICES COMMITTEE
MINUTES
JUNE 1, 2017
5:00 PM

PRESENT: Temporary Chairman – Catie Sheehan, Vice Chairman- Abe Forsyth, Pam Deppe, & Todd Smith

MEMBERS NOT PRESENT: John O'Neill, Clyde Bunch & Tony DelGiorno

OTHERS: Paul Palazzolo, Suzann Maxheimer, Terry Moore, Brian McFadden, & Mary Carter (secretary)

Temporary Chairman Sheehan called the meeting to order at 5:02 pm. *Deppe made a motion to approve the minutes from May 4th. Smith seconded. Motion carried (4-0)*

New Business:

Department Updates:

Court Administration – Suzann reported that all is well. Nothing really to report

Court Services: Terry Moore (representing Mike Torchia) presented:

- Approval to hire a Treatment Specialist at an annual salary of \$41,190 effective July 17, 2017. Previous employee will be leaving the payroll on June 17, 2017.
- Approval to hire a Probation Officer at an annual salary of \$37,506 effective August 14, 2017. Previous employee will be leaving the payroll on July 14, 2017. *Smith made a motion to approve both and Forsyth seconded. Motion carried (4-0)*

The Juvenile Detention report: average daily population is 16.84 for May. Average for the year is 13.23. Capacity is 16. We are running at 82.7% capacity rate.

Circuit Clerk: Paul Palazzolo presented:

- Approval to hire a Seasonal employee at an hourly salary of \$10.00 effective June 14, 2017. Previous employee left the payroll on 4/19/17. *Deppe made a motion to approve and Forsyth seconded. Motion carried (4-0)*

Public Defender:

- Approval to hire TBD at an annual salary of \$45,000 effective 6/5/17. Previous employee will leave the payroll on 4/28/17 (**Tabled 4/6 & 5/4/17**) **Tabled again this month**

The requisitions were reviewed and signed. *Deppe made a motion for requisition approval and Forsyth seconded. Motion carried (4-0).*

There was no old business or public comment. *Deppe made the motion to adjourn, seconded by Smith. The motion carried (4-0) and the meeting was adjourned at 506pm.*